



APPLICATION FOR MEMBERSHIP

Higher Education Institutions

(two- or four-year public, private or not-for-profit)

2020–2021

Use this application to begin a new or to reinstate a lapsed membership.

*information required

Institution Information

Institution Name*

Street Mailing Address*

City, State and Zip*

Institution URL/Web Site*

Main Phone Number

1. Do you qualify under Section 501c(3) or Section 115(a) of the IRS Code as a nonprofit institution? Yes No
2. Is your institution accredited? Yes No
3. Public or Private
4. Four-year or Two-year
5. FTE (full time equivalent enrollment) _____
6. Current Funds Expenditures: \$ _____

Primary Representative—Chief Business Officer (e.g. VP of Finance)

Name/Primary Representative*

Title*

E-mail Address*

Telephone*

Secondary Representative (e.g. AVP, Controller, etc.)

Name/Secondary Representative

Title

E-mail Address

Telephone

Member Dues (Membership Year June 1, 2020–May 31, 2021)

Calculate your dues according to the Dues Schedule on the following page.

NACUBO Dues: \$ _____

+ Regional Dues: \$ _____

= **TOTAL DUES:** \$ _____

Please check the region you are joining:

CACUBO EACUBO SACUBO WACUBO

Regional Membership is required for Higher Education Institutions to join NACUBO

Payment

NACUBO offers three convenient options to pay for membership:

1. **ACH payment:** Contact accountsreceivable@nacubo.org for ACH information.
2. Mail payment via check to NACUBO, P.O. Box 791331, Baltimore, MD 21279-1331.
3. Pay online with a credit card.

Contact membership at 202.861.2560 or e-mail membership@nacubo.org should you need assistance.

Higher Education Institutions are entitled to unlimited staff receiving member benefits and *Business Officer* magazine.

NACUBO Institutional Dues Schedule Membership Year 2020–2021

Higher Education Institutions membership dues are based on enrollment and expenses as reported on the Integrated Postsecondary Education Data System (IPEDS) finance form.

Total Expenses** (Line 6 on page 1)	Full Time Equivalent Enrollment* (Line 5 on page 1)				
	0–749	750–1,999	2,000–7,499	7,500–19,999	20,000 & Over
0–2,999,999	\$889	\$1,018	\$1,172	\$1,347	\$1,549
3,000,000–4,999,999	\$989	\$1,140	\$1,310	\$1,510	\$1,735
5,000,000–7,499,999	\$1,112	\$1,276	\$1,471	\$1,690	\$1,944
7,500,000–9,999,999	\$1,211	\$1,430	\$1,645	\$1,892	\$2,177
10,000,000–12,499,999	\$1,394	\$1,602	\$1,842	\$2,121	\$2,436
12,500,000–14,999,999	\$1,559	\$1,796	\$2,063	\$2,372	\$2,731
15,000,000–17,999,999	\$1,748	\$2,010	\$2,313	\$2,660	\$3,058
18,000,000–21,999,999	\$1,938	\$2,231	\$2,567	\$2,951	\$3,394
22,000,000–27,499,999	\$2,154	\$2,477	\$2,847	\$3,275	\$3,765
27,500,000–37,499,999	\$2,391	\$2,748	\$3,162	\$3,637	\$4,182
37,500,000–49,999,999	\$2,654	\$3,052	\$3,511	\$4,036	\$4,641
50,000,000–69,999,999	\$2,946	\$3,387	\$3,895	\$4,479	\$5,152
70,000,000–99,999,999	\$3,270	\$3,760	\$4,324	\$4,972	\$5,720
100,000,000–149,999,999	\$3,629	\$4,173	\$4,799	\$5,520	\$6,346
150,000,000–249,999,999	\$4,028	\$4,634	\$5,328	\$6,125	\$7,046
250,000,000–499,999,999	\$4,431	\$5,096	\$5,860	\$6,739	\$7,750
500,000,000–999,999,999	\$4,873	\$5,605	\$6,445	\$7,414	\$8,524
Over 1,000,000,000	\$5,360	\$6,164	\$7,092	\$8,155	\$9,377

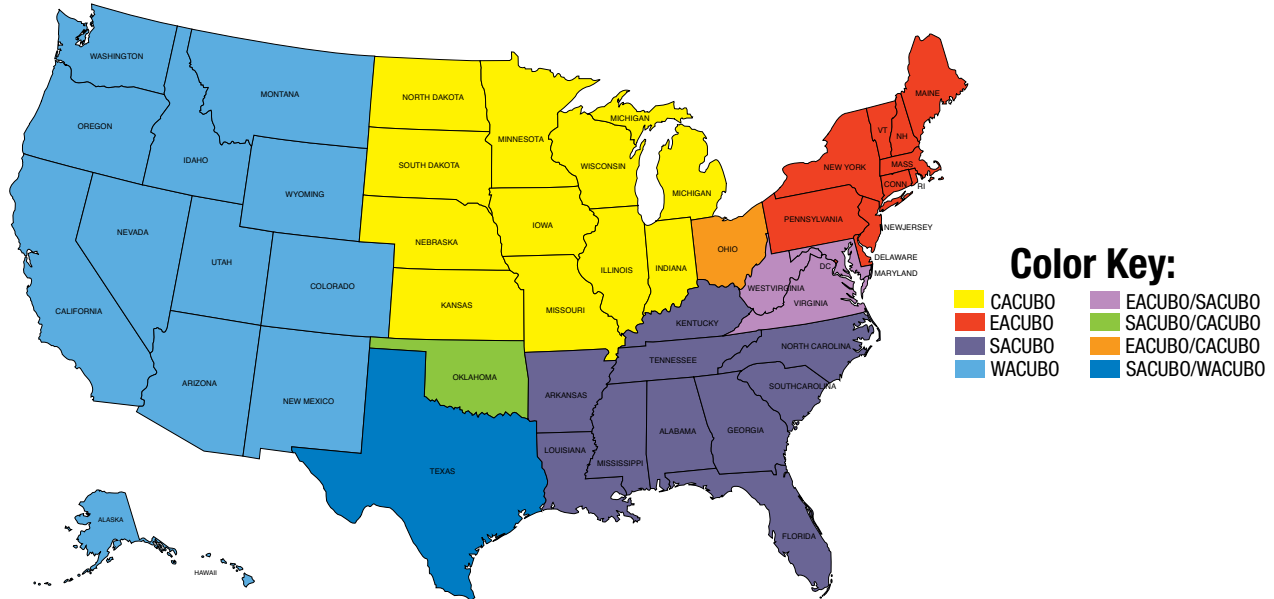
NACUBO has two types of Higher Education memberships: **Institutional Membership** applies to non-profit, accredited institutions of higher education. Institutional members shall have the right to vote and individuals from this category of membership shall be eligible to hold elected office.

Provisional Membership applies to colleges or universities that, although not yet accredited by the appropriate regional or national organization, award credits accepted either by appropriate state agencies or by three other accredited institutions. Provisional members are ineligible to vote or individuals from these member institutions shall not be eligible to hold elected office.

An institution's membership dues amount is calculated using full time equivalent enrollment and total expenses as reported on the Integrated Postsecondary Education Data System (IPEDS) finance form.

***Full Time Equivalent Enrollment:** The formula used to convert the IPEDS data to a full-time equivalent enrollment is three part-time students per one full-time student. The current membership year is using **fall 2018 enrollment** figures.

****Total Expenses:** For public institutions that follow GASB and independent institutions that follow FASB, total expenses is the total of all functional expenses on the financial statements. The corresponding IPEDS variable for public institutions is total expenses and total net expenses for independent institutions. The current membership year is using **FY2018** data.



Regional Membership is required for all NACUBO institutional members. Regions are primarily divided geographically.

- Please make your selection below and add to NACUBO dues balance (page 1) Institution
- Central Association of College and University Business Officers (CACUBO) \$250
- Eastern Association of College and University Business Officers (EACUBO) \$275
- Southern Association of College and University Business Officers (SACUBO)

- <\$20 Million in Expenses \$250
- >\$20 Million in Expenses \$500

Western Association of College and University Business Officers (WACUBO) (See page 3 for dues schedule)

WACUBO Dues Structure Effective June 1, 2018

Total Expenses	Full Time Equivalent Enrollment				
	0-749	750-1,999	2,000-7,499	7,500-19,999	20,000 & Over
0-2,999,999	\$159	\$183	\$210	\$242	\$278
3,000,000-4,999,999	\$178	\$205	\$235	\$271	\$311
5,000,000-7,499,999	\$199	\$229	\$264	\$303	\$349
7,500,000-9,999,999	\$223	\$257	\$295	\$340	\$391
10,000,000-12,499,999	\$250	\$287	\$331	\$380	\$437
12,500,000-14,999,999	\$280	\$322	\$370	\$426	\$490
15,000,000-17,999,999	\$314	\$361	\$415	\$477	\$549
18,000,000-21,999,999	\$348	\$400	\$460	\$530	\$609
22,000,000-27,499,999	\$387	\$445	\$511	\$588	\$676
27,500,000-37,499,999	\$429	\$493	\$567	\$653	\$750
37,500,000-49,999,999	\$476	\$548	\$630	\$724	\$833
50,000,000-69,999,999	\$529	\$608	\$699	\$804	\$924
70,000,000-99,999,999	\$587	\$675	\$776	\$892	\$1,026
100,000,000-149,999,999	\$651	\$749	\$861	\$990	\$1,139
150,000,000-249,999,999	\$723	\$831	\$956	\$1,099	\$1,264
250,000,000-499,999,999	\$795	\$905	\$1,051	\$1,209	\$1,391
500,000,000-999,999,999	\$875	\$1,006	\$1,156	\$1,330	\$1,530
Over 1,000,000,000	\$962	\$1,106	\$1,272	\$1,463	\$1,683