



National Association of College and University Business Officers

## Event Registration - Single

Register online at [www.nacubo.org](http://www.nacubo.org)  
Fax completed form to: **202-296-1592**  
Mail completed form to:  
**NACUBO**  
**P.O. BOX 791331**  
**BALTIMORE, MD 21279-1331**

\*Registration fees vary for each program. Please review the description under the **Events and Programs** section at [www.nacubo.org](http://www.nacubo.org) for appropriate amount.

PROGRAM NAME: \_\_\_\_\_ PROGRAM DATE: \_\_\_\_\_

REGISTRATION FEES: \$ \_\_\_\_\_ PROGRAM LOCATION: \_\_\_\_\_

\*PAYMENT: REGISTRATION FORM MUST BE ACCOMPANIED BY A CHECK, PURCHASE ORDER, OR CREDIT CARD NUMBER PAYABLE IN U.S. DOLLARS TO NACUBO. IF REGISTERING BY PURCHASE ORDER, PAYMENT MUST BE SUBMITTED BEFORE OR RECEIVED ON-SITE AT REGISTRATION. IF PAYING BY CREDIT CARD, PLEASE SUPPLY THE FOLLOWING INFORMATION.

AMERICAN EXPRESS  DINERS CLUB  MASTERCARD  VISA

PURCHASE ORDER NUMBER:  
\_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

SECURITY CODE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\*PLEASE PRINT OR TYPE: IS THIS YOUR PERMANENT MAILING ADDRESS?  YES  NO

NAME: \_\_\_\_\_ BADGE NAME: \_\_\_\_\_

POSITION TITLE: \_\_\_\_\_ INSTITUTION/ORGANIZATION \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ TELEPHONE: ( ) \_\_\_\_\_

PLEASE INDICATE ANY SPECIAL REQUIREMENT: \_\_\_\_\_

*A confirmation will be emailed upon receipt of registration. If you do not receive a confirmation, contact NACUBO Customer Support Center 800.462.4916. NACUBO professional development programs are often sell-outs. Please secure air and hotel reservations **only after confirmation of registration***