



NACUBO INNOVATION AWARD 2012

Nomination Form

To guarantee consideration completed nomination form must be received or postmarked by **April 13, 2012**

Please mail to: Kristin Witters, Manager, Member Services
NACUBO/Innovation Award
1110 Vermont Ave., NW, Suite 800
Washington, DC 20005
202.861.2515 (voice)/202.449.1221 (fax)
kwitters@nacubo.org

Please submit a program summary no more than 3 double-spaced pages using a minimum font size of 10 points.

Do not include additional information (reports, forms, etc.) with the nomination form. The Awards Council may request such items during the evaluation process.

Program Title: _____

Institution Name: _____

Contact Name: _____

Contact Title: _____

Office Address: _____

Phone and Fax: _____

E-mail Address: _____

Institution Type

- Research Comprehensive/Doctoral Small Institution Community College

Award Category Type

- Process Improvement
Recognizes higher education institutions that have successfully re-engineered or designed a program, or improved a service delivery of administrative activity in response to a campus need.
- Resource Enhancement
Recognizes higher education institutions that have successfully reduced costs, increased revenues or improved productivity in response to a campus need.

Topical Area(s)

(Check all that apply)

- Accounting, Finance and Tax Campus Operations Human Resources
- Information Technology Leadership/Institutional Effectiveness Planning and Budgeting
- Risk Management Student Financial Services Other: _____

NACUBO Primary Representative

(Endorsement required)

Name (print clearly) _____

Title (print clearly) _____

I hereby certify that to the best of my knowledge the statements and calculations contained herein accurately reflect the circumstances reported.

_____ Date

_____ Signature



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Overview and Nomination Requirements

Description

The NACUBO Innovation Award seeks to honor the achievement of higher education institutions of every constituent type—research universities, comprehensive and doctoral institutions, small institutions and community colleges.

Successful nominations will describe a new approach to an institutional issue that is “cutting-edge” or “first-of-its-kind” within the higher education community. Submissions should also illustrate how the solution is unique and applicable to other colleges and universities.

The NACUBO Innovation Award will be presented annually to institutions that demonstrate excellence in one of the following areas of business and financial management:

Process Improvement—to recognize higher education institutions that have successfully re-engineered or designed a program, improving service delivery of administrative activity in response to a campus need.

Resource Enhancement—to recognize higher education institutions that have successfully reduced costs, increased revenues or improved productivity in response to a campus need.

Nomination Requirements

To be eligible to receive the award, the following requirements must be met:

1. The nominee must be a NACUBO regular member institution.
2. The NACUBO primary representative must endorse the nomination.
3. Attendance during the NACUBO Awards ceremony at the Annual Meeting.

4. The complete nomination form must accompany a narrative that responds to the following:
 - A description of the effort
 - What makes this effort innovative?
 - What impact did the effort have on the institution?
 - What resources were required for the effort?

The narrative may be no more than 3 double-spaced pages using a minimum font size of 10 points. (Do not include additional information with the nomination form). Institutions may submit multiple entries.

Recognition

- Waiver of annual meeting registration fees for up to two institutional representatives for the year the award is received only
- Recognition at the NACUBO Annual Meeting and an invitation to accept the award at the NACUBO Awards Ceremony
- Recognition in Business Officer magazine and other association publications
- A trophy depicting the recognition
- Recipients may also be requested to present during the NACUBO Annual Meeting

Nomination Submittal Process

Nominations must be received or postmarked by April 13, 2012.

Questions?

Contact Kristin Witters, Manager, Member Services at 202.861.2515 or e-mail kwitters@nacubo.org.